



PO BOX 720247
JACKSON HEIGHTS NY 11372

P: 718 507 6853

F: 718 429 0553

norcormanagement.com

Moving Rules

The Clermont

Residents of 35-15 75th Street, Jackson Heights NY 11372

The superintendent (basement office) must be notified at least 3 days in advance of a move in/out or large furniture delivery. There is a refundable \$300.00 cash deposit to be given to the superintendent at this time, in order to protect the building and elevator against damage. The deposit will be returned upon inspection of the elevator and building after completion of the move.

Moving furniture or other heavy items is permitted from 8AM to 5PM Monday thru Saturday only. There is no Sunday moving permitted. All moving of such items is through the basement-there is no moving allowed through the lobby area. Ignoring this rule will cause you to lose your deposit.

Failure to comply with these rules will incur the loss of the deposit as well as any repair costs to the elevator.

Management Company

June 28, 2019